

Position: Chief Legal Officer (CLO)

Location: Bangladesh

Age Limit: Up to 57 years

Experience: Minimum 15 years (At least 10 Years as lawyer and 5 years as Banker)

About The Role

The Premier Bank PLC, a leading third-generation private commercial bank, is seeking a highly experienced and dynamic professional for the position of **Chief Legal Officer (CLO)**. This role is critical in strengthening the Bank's Legal Division in alignment with Bangladesh Bank guidelines and ensuring effective management of legal risks, litigation, and compliance.

The CLO will work closely with the Managing Director & CEO to lead all legal strategies and safeguard the Bank's interests through robust legal frameworks and proactive risk mitigation.

Key Responsibilities

Legal Strategy & Advisory

- Formulate legal strategies, policies, and procedures for effective handling of all legal matters, especially loan-related litigations under direct supervision of the Managing Director & CEO.

Litigation Management

- Ensure prompt disposal and efficient management of cases filed in Artha Rin Adalat, High Court Division, and Appellate Division of the Supreme Court.
- Oversee all litigation, legal risk management, and compliance issues of the Bank.

Coordination & Representation

- Coordinate with panel lawyers and ensure effective case follow-up and representation.

Reporting & Governance

- Prepare and submit monthly progress reports to the Managing Director & CEO and quarterly reports to the Board of Directors.

Documentation & Legal Support

- Ensure proper documentation, legal support, and advisory services across all divisions and branches.

Recovery & Performance Management

- Set performance targets for legal recovery and take initiatives for reduction of classified loans.

Team Leadership & Development

- Supervise, guide, and develop legal team members through training and capacity building.